

**MA/CHW/HN Workgroup**

Meeting Agenda

November 1, 2017 from 10:30am-12:00pm

PIRE- 180 Grand Ave, 12<sup>th</sup> Floor Large Conference Room, Oakland

Call-in option: 866-398-2885, Pass code: 871581#

**1) Attendance:**

- a) On Phone:
  - i) Jessica Pitt, Alameda Health System
  - ii) Kevin Barnett, PHI
  - iii) Bryan Phan, ACHPP
  - iv) Jennifer Gross, JVS
  
- b) In Person:
  - i) Kelly Schelin, Contra Costa College
  - ii) Chris Salem, Kaiser Permanente
  - iii) Andrew Broderick, PHI
  - iv) Joe Lee, CHCN
  - v) Amelia Lopez, EBHWP
  - vi) Bob Redlo, EBHWP
  - vii) Tacie Moskowitz, CHCN

**2) MA/CHW/HN Report**

- a) Final Review and Discussion
  - i) Provide feedback regarding the report to [eastbayhwp@gmail.com](mailto:eastbayhwp@gmail.com)
  - ii) Building relationships
    - (1) Reach out to local professional organizations and partners to ask:
      - (a) How we could support their efforts and align our work
      - (b) What is their interest with specific outlined recommendations of the workgroup
      - (c) Understanding expectations of timeline and population they desire to address
    - (2) Potential organizations to reach out to:
      - (a) Community Health Worker Forum- APHA
      - (b) Health Institutions/ Partners
    - (3) Defining our work and who we are
      - (a) Per diem pool and joint training recommendations are places of recognized added value
      - (b) Potential to create an entity to do this work out of the EBHWP organization
        - (i) Could be a chapter or subgroup of another organization that does this work
      - (c) Jessica Lee from Contra Costa College, good resource for information
  
- b) Review of Recommendations- Top Priorities Discussion
  - i) Infrastructure: #1 and #2, #1 & #2, #1

- ii) Training: #1, #1, #4, #1& #3
    - (1) #1 conduct a follow-up targeted analysis of projected workforce needs for allied health professionals
      - (a) Priority, ongoing continued work
      - (b) Approach Kaiser Permanente to see if they would share their information on workforce projection needs
    - (2) #3: Develop online training modules to address identified training gaps
      - (a) Current identified gap: Access to EPIC training for all students (short term project)
        - (i) Joint training programs
      - (b) Identify other ways to work towards specific short-term accomplishment to implement these recommendations
      - (c) Kaiser-potential partner with us to develop model for online training and a train the trainer program
    - (3) #4: Exploration of funding
      - (a) Important and need to have a plan of work developed and finalized
      - (b) Outreach to workforce development boards for funding for training programs and needs
        - (i) Recognize the move to EPIC and the current program NextGen (what is the timeline for this change?)
  - iii) Staffing and retention, #2, #2
    - (1) #1 is being supported by other workgroups of the EBHWP: Primary Care CORPS
    - (2) #2- Per diem pool, high priority and adds great value to our providers
      - (a) Great benefit for the clinics
- c) Summary of workgroup priorities:
- i) Infrastructure: #1 and #2 with recognition that becoming a chapter of larger organization will help move this along
    - (1) Next Meeting: explore organizations to connect with
      - (a) National Medical Association
      - (b) NMNA- explore this org, how different or same as NMA
  - ii) Training: #1 and #3
    - (1) Focus on Training program for EPIC
      - (a) Data quality and data control
  - iii) Staffing and Retention: #2
    - (1) Focus on development of a Per Diem Pool

### **3) Implementation of Recommendations/ Identifying Priorities**

- a) MA/CHW/HN Exploration of Per Diem Pool
  - i) Review of [Informational Interview Questionnaire](#)
    - (1) Provide feedback to the document by emailing [eastbayhwp@gmail.com](mailto:eastbayhwp@gmail.com)
  - ii) Next Step: Setting up meetings with employers
    - (1) Joe lee will help facilitate conversations with the clinics in partnership with Tacie Moskowitz
      - (a) Can also get an update on the report

(2) Timeline:

- (a) By end of January have identified key players to take roles and positions for this program
  - (i) Need to develop a narrative that outline staff needs and collective understanding of what the associated cost will be
- (b) By mid December to have conducted all interviews
- (c) At next meeting discuss collective results of the interviews

**4) Summary of Actions and Next Meeting**

- a) Amelia to send out a roster for the MA/CHW/HN workgroup
- b) Email [eastbayhwp@gmail.com](mailto:eastbayhwp@gmail.com) with additional comments pertaining to the MA/CHW/HN reports or the Informational Interviews
- c) Setting up interviews with employers to conduct informational interviews
  - i) Jessica Pitt to help identify who to contact at Alameda Health
  - ii) JVS is also doing this work, Jennifer to reach out to EBHWP to continue conversations and the program they are working on
    - (1) Coordinating role by EBHWP could be helpful to organize this work
- d) At the next meeting:
  - i) Discuss results of the interviews
  - ii) Discuss options for chartering with another organization/association (Kelly to Lead)